Lincoln Street School

Governance Committee

Meeting Minutes

June 21, 2017

Board Members: Tim Morehouse TCDE Board Representative

Karin Matray TCDE Assistant Superintendent

Lorna Manuel TCDE Curriculum Director

Linda Houchins TCDE Committee Representative

Julie Kincheloe Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present with the exception of Julie Kincheloe.

Call to Order Meeting called to order at 3:32 by Tim Morehouse.

Roll Call and Pledge

Of Allegiance

Pledge of Allegiance led by Tim Morehouse.

Approval of Agenda Motion to approve Agenda by Lorna Manuel with a second

by Karin Matray. Motion carried unanimously.

Consent Agenda The Consent Agenda was tabled until next meeting on

September 14, 2017 so that members have a chance to

review.

School Report Karin Matray shared CCSA's letter stating the achievement

at Lincoln Street School was below standards and would need to participate in their multiple measure review or they would not support renewal of Lincoln Street School's Charter. It was discussed that CCSA may not be aware of how small Lincoln Street School's numbers are. Travis Hutchinson, Christi Deveraux, and Karin Matray met and established a plan. Denise Cottingham spoke regarding how CCSA works and she felt that CCSA needed more information regarding the Lincoln Street School A

Lincoln Street School Governance Committee Minutes- June 21, 2017 (cont.)

discussion evolved on how best to proceed. Tim Morehouse expressed concerns regarding a possible charge for this additional review from CCSA and if it would increase current workload for employees. Tim Morehouse also expressed the local board would actually have to turn down the charter before the state board would become involved.

CBO Report

Denise Cottingham shared the budget for the 2017-18 school year. The salary schedules were increased for the 17-18 school year. The budget is in line with the LCAP.

New Business

- 7.1 Corrections were made as discussed at the last meeting to the LCAP except for one and it was adjusted. Lincoln Street School had one referral for SARB. The SARB Officer is notified when the student does not meet Lincoln Street School criteria. Karin Matray spoke about the budget in regard to the LCAP. Motion to approve the 2017-18 LCAP by Lorna Manuel with a second by Karin Matray. Motion carried unanimously.
- 7.2 Karin Matray moved to approve the 2017-18 budget, as presented, with a second by Lorna Manuel. Motion carried unanimously.
- 7.3 Per Denise Cottingham approval of the EPA 2016-17 Expenditures were tabled until the next meeting.
- 7.4 Lorna Manuel moved to approve the EPA 2017-2018 Budget with a second by Karin Matray. Motion carried unanimously.
- 7.5 Denise Cottingham shared the MOU's for the 2017-18 school year for administrative services, custodial services, and business management services. Motion to approve by Karin Matray with a second by Lorna Manuel. Motion carried unanimously.
- 7.6 Authorizing signatures for the 2017-18 school year was discussed. Tim Morehouse is moving out of town and no longer able to serve as the Lincoln Street School Governance Board President. Therefore, another authorizing signature is needed. Karin Matray moved to add Michelle Barnard as an authorizing signature for next year with a second by Lorna Manuel. Motion carried

Lincoln Street School Governance Committee Minutes- June 21, 2017 (cont.)

unanimously. Karin Matray and Michelle Barnard will be two of the three authorizing signatures for the 2017-18 school year. Karin Matray also suggested sharing

calendars for next year.

Old BusinessNo old business to discuss at this time.

Discussion Tim Morehouse shared that he will be moving and will

officially submit his resignation. At that time, a new board

member would be assigned to Lincoln Street. Tim Morehouse shared that he would miss working with Lincoln Street School and staff and would be available by

phone or email to help in any way he can.

Next Meeting Date The next meeting will be held on Thursday, September 15,

2017, at 3:30 pm.

Adjournment There being no further business, the meeting was

adjourned at 4:06.